

RUMFORD-MEXICO SEWERAGE DISTRICT
TRUSTEE MEETING
December 3, 2025

1. Meeting called to order by Chairman Gautreau at 5:50 PM.
2. Board members present: Supt. Arsenault, Assistant Supt. Desroches, Blais, Robinson, Gautreau, Stewart, Flynn, Daigle. Absent: Palmer
3. Previous Meeting Minutes:
Motion by Robinson, seconded by Stewart to accept the minutes of November 5, 2025 as written. Motion passed.
4. Personnel:
 - a. Fiscal Year 2026: Will be implementing a performance review on hourly employees every quarter for raises in the following year.
 - b. Christmas Bonus: Motion by Flynn, seconded by Stewart to keep the Christmas bonus the same. Motion passed.
 - c. Quarterly Performance Reviews for Annual Raise: Motion by Flynn, seconded by Blais to have the hourly employees raises based on their quarterly performance reviews with a salary increase range of 1% to 4%, Motion passed.
5. Finance:
 - a. Septage: Received \$18,467.00 in November with a year to date of \$194,073.75.
 - b. Current Operating Budget: The budget for the year looks to be right on target. We're waiting on the quarterly checks from Rumford and Mexico. Falls Hill and Rumford Point will be over budget for the year because of repairs.
 - c. Androscoggin Bank loader BAN Payoff: We will pay off the loader in the month of December 2025.
 - d. Capital Project Update:
 1. Dix Avenue Project: The wet well gate wall grit pump was changed out to a different brand as the one specked out was three years out. The rest of the project is on schedule.
 2. Main Plant: Phase 1 planning: Motion by Robinson, seconded by Daigle to approve the engineering cost for the amendments for less than \$100,000. Motion passed.
 3. Dix Avenue MIAF Grant: RMSD will fund 10% of the grant (\$200K). The RMSD will be reimbursed.
6. Legal:
 - a. Androscoggin \$2.5 MM BAN: Will approve at the next meeting.
 - b. Androscoggin \$10.77 MM BAN: Will discuss at the next meeting.
7. Operations:

Current compliance of operating permits.

 - a. Main Plant: The Plant is running good, Getting it ready for running in the cold weather. The new muffin monster core has been ordered and has an expected delivery of January/early February.
 - b. Rumford Point Plant: The Plant is running well. Dehumidifiers were installed in the clarifier room.
 - c. Sludge Disposal: There have been no issues with hauling. The company is very easy to work with.
 - d. Pump Stations:
 - * Dix Avenue: Running well.
 - * Falls Hill: Running well.
 - * South Rumford: Running well.
8. Buildings: N/A

9. Collection System: Four man holes are currently under repair with flood covers, relining and new covers. One is located at Memorial Bridge, and the others are located on Falls Hill in the ditch line.
10. Other Business: Waiting for the Mexico Sewer District to attend a meeting for a discussion.
11. Adjournment: Motion by Stewart, seconded by Robinson, to adjourn at 7:12 pm. Motion passed.

Respectfully submitted,
John S. Blais, Clerk

A handwritten signature in black ink, appearing to read "John S. Blais". The signature is written in a cursive style with a large, looping initial "J".