

RUMFORD-MEXICO SEWERAGE DISTRICT
TRUSTEE MEETING
February 5, 2025

1. Meeting called to order by Chairman Gautreau at 5:52 PM.
2. Board members present: Supt. Arsenault, Asst. Supt. Desroches, Blais, Robinson, Gautreau, Stewart, Daigle, Palmer
3. Previous Regular Meeting Minutes of January 8, 2025: Motion by Stewart, seconded by Robinson to accept the previous minutes of January 8, 2025 as amended. Motion passed.
4. Personnel:
 - a. Personnel Policy Update: Motion by Palmer, seconded by Stewart to amend #12 in the Personnel Rules & Regulations for employees getting called in on holidays will get double time instead of time and a half.
5. Finance:
 - a. Septage: Received \$3,000.00 in January, which is about average for this time of the year.
 - b. Quelling 2024 Audit Engagement Letter: Same as previous years with the addition of the single audit. The cost of the audits went up to \$25,000.00 for both audits combined. Motion by Palmer, seconded by Daigle to accept the 2024 audit. Motion passed.
 - c. Current Operating Budget Status: We are within the budget for January. We have not received an invoice for sludge hauling. The sludge is being hauled to Hartland instead of Juniper Ridge at a cost savings.
 - d. Capital Project Update: The bid openings have been pushed out two weeks with a tentative date of February 18.
6. Legal: Allonge CWSRF note for one year:
 - a. Motion by Stewart, seconded by Robinson to accept the two articles; 1 to amend the \$1,500,000 revenue obligation note to maturity date of March 20, 2026; #2 to authorize the Treasurer and Chair of the Board of Trustees to execute said Allonge and all other documents necessary to complete said amendment. This is for Project C2030104-038. Motion passed unanimously.
7. Operations: Current compliance of operating permits.
 - a. Main Plant: The cold weather has affected the treatment of sludge, but still in compliance. Nitrifying is peaking now.
 - b. Sludge disposal: Sludge is being hauled to Hartland.
 - c. Rumford Point Plant: The Plant is running good.
 - d. Pump Stations:
 - Dix Avenue: Muffin Monster - Milligan's Machine Shop is making a temporary repair for now. Motion by Palmer, seconded by Daigle to purchase a channel monster from JWC Environmental at a cost of \$15,159.00. Motion passed.
 - Falls Hill: Running good.
 - South Rumford: Running good.
8. Buildings:
 - a. T.W. Lawncare to repair the roof and entry way of the shaving building, but unable to make repairs for a month or so.
9. Other Business: N/A
10. Adjournment: Motion by Stewart, seconded by Daigle to adjourn at 6:39 pm. Motion passed.

Respectfully submitted,
John S. Blais, Clerk