

RUMFORD-MEXICO SEWERAGE DISTRICT
TRUSTEE MEETING
November 1, 2023

1. Meeting called to order by Chairman Gautreau at 5:55 PM.
2. Board members present: Supt. Arsenault, Blais, Robinson, Ulmer, Gautreau, Palmer, Daigle, Cliff Stewart
3. Previous Meeting Minutes: Motion by Palmer, seconded by Ulmer to accept the previous minutes of October 4, 2023 as written. Motion passed.
4. Personnel: Election of Officers - Motion by Robinson, seconded by Daigle to keep the slate of officers. Motion passed.

- * P. Gautreau, Chairman
- * F. Palmer - Vice Chairman
- * B. Daigle - Treasurer
- * J. Blais - Clerk

Alternate Trustee: Motion by Blais, seconded by Palmer to elect Clifford Stewart as the alternate trustee for Mexico. Motion passed unanimously.

2024 Personnel Committee recommendations: Motion by Palmer, seconded by Ulmer to accept the recommendations of the Superintendent as presented with the exception if an employee has at least two years of service, they can roll over one week of vacation to be used up by June 30th of the year it has been rolled over to. Employees with at least 15 years of service can roll over one week of vacation to be used by June 30th of the year it is rolled over to, and they can also sell back one week of vacation if they wish to.

5. Finance:
 - a. MMBB Documentation Vote: Motion by Robinson, seconded by Ulmer to accept the seven (7) articles for the issuance of up to \$9,657,750.00 taxable sewer bond(s) through the Maine Municipal Bond Bank. Motion passed unanimously.
 - b. Septage: Received \$30,730.00. in October; with a year to date total of \$191,700.00.
 - c. Current Operation Budget: The main plant was over budget, but the overall budget is under budget for the year at this point.
 - d. FEMA Disaster Relief: The paperwork on both cases was signed off on last week.
MEMA/Oxford County Disaster Relief for December 2022 has been postponed by one month; we should hear the results by the end of November.
 - e. Capital Project: The project is in the final engineering stage. CMP will be coming in for an evaluation/assessment for the Main Plant and the Dix Avenue Pump Station.
 - f. Superintendent's Emergency Spending Allowance: Motion by Daigle, seconded by Robinson to increase the emergency spending from \$5,000.00 to \$9,000.00, to be reviewed annually. Motion passed unanimously.
6. Legal:
 - a. Deeds/Right of Ways: Preti Flaherty has done a really nice job with the research for all deeds and right of ways. The information has been updated to a spreadsheet and is available electronically.
7. Operations:
 - a. Current compliance of operating permits: Main Plant is in compliance.
 - b. #1 Clarifier: T. Buck Construction was hired to do repairs, which were finished on November 1st. The clarifier is up and running; however, there are a few repairs left to complete this week and the clarifier will be fully working.

- c. #1 Digester: The cleaning of the digester has been completed with repairs done while the unit was down. Repairs to Clarifier #2 digester will be done when #1 is finished and back in service.
 - d. Man Hole Repairs: Falls Hill and the man holes along the river have been fixed. I/I/was reduced with the repairs.
 - e. Main Plant - Water Line Failure: The Main Plant water line failed last Friday. The line was shut down and went on Town water. A temporary fix was made for this year, but will be repaired next year.
 - f. Rumford Point Plant: Running well.
 - g. Pump Stations: Falls Hill man holes have been repaired. Dix Avenue is running well. South Rumford SKADA system has been installed.
 - h. Collection System Inspection: There is debris in the line on the Falls Hill pump station that will be flushed out next week.
8. Buildings: Winter preparations have begun at all locations. Heat tapes have been turned on, plans are being reviewed. Things are looking good, so we should be ready for winter.
9. Other Business:
- a. Sludge Removal: The current sludge contract runs out at the end of November. Casella will keep the same pricing for disposal for now.
 - b. Sludge Disposal Budget: The budget is right on track.'
 - c. 2024 Budget: There will be a 21% increase to all towns for the 2024 budget.
 - d. December Meeting: Motion by Gautreau, seconded by Robinson to move the December meeting to December 13th at 6 pm,. Motion passed.
10. Adjournment: Motion by Ulmer, seconded by Palmer to adjourn at 7:25 pm. Motion passed.

Respectfully submitted,

John S. Blais, Clerk